

## Job description

<b>Job title</b>	Children and Young Person's (CYP) Mental Health Partnership and Intake Lead
<b>Contract</b>	Permanent
<b>Hours</b>	37.5 hours per week
<b>Salary</b>	£36,000 - £42,500 depending on skills and experience
<b>Service setting</b>	Across Jami localities and local communities

### Organisation

Jami is a mental health charity that enriches and saves lives impacted by mental illness and distress in the Jewish community.

We are delighted to share that from the 1<sup>st</sup> of April 2024, Jami will become one with Jewish Care, therefore the postholder will be employed by Jewish Care from the 1<sup>st</sup> of April.

Since the start of the pandemic, demand for our services has grown exponentially. In 2021 we undertook a thorough review of the needs of the community, to develop a new strategy that will secure the Jewish community's mental health provision. The new strategy sets out a huge agenda for change in scale and provision, which will be developed over the next five years while we continue to run our diverse set of highly professional mental health services:

- Advice and advocacy
- Treatment and support
- Education and campaigning

Jami currently supports over 1,400 individuals, delivering almost 50,000 separate service interactions each year, and reaches thousands more people through education, seminars, work in schools and other organisations. Through our social enterprise community café, Head Room, we raise mental health awareness while delivering mental health support on the high street.

## Job purpose

This role will ensure that children in the Jewish community aged 11-18 will have coordinated, timely and easy access to mental health services. Enabling them to access support and treatment. This role will work towards coordinating a single point of access for children and young people aged 11 – 18 with mental health needs in collaboration with YMHP agencies (Norwood, Noa Girls and Camp Simcha) and play a key role in delivering Jami's CYP mental health services.

## Responsibilities

- To work as an effective member of the CYP team, providing clinical leadership and supervision as required.
- Establishing and coordinating a network of communal agencies supporting CYP mental health needs. Keeping up to date with the support provided by services including referral pathways.
- Acting as a link worker to ensure children with mental health needs and their families reach the most appropriate support.
- In collaboration with YMHP agencies, working towards establishing a single point of entry to community services (including Camp Simcha, Noa Girls, and Norwood) aimed to support children aged 11 – 18 facing a mental health challenge.
- Assess and triage those seeking support to Jami and external services in a timely manner. Liaising with parents / guardians and other agencies as appropriate. Signposting them to access services from both statutory and broader third sector agencies.
- To undertake initial duty / intake assessments, and other appropriate assessments to determine needs and interventions.
- Supporting direct referrals to communal services where appropriate, utilising the cross-agency referral pathway.
- Provide advocacy and short-term work where appropriate.
- Developing and sustaining professional working relationships with clients, carers, colleagues, and external agencies.
- Embedding Jami values, principles, and strategic ambitions in day-to-day operations.
- To keep Jami's CYP safeguarding policy and procedures up to date and embedded in the CYP service and provide reports to CQIC (Clinical quality and innovation committee).
- To act as the DSL for CYP at Jami, identifying and responding to safeguarding concerns and assess, review and respond to risk in consultation with the service user and the team.

- To identify safeguarding and risk concerns and respond accordingly, supporting the CYP team with safeguarding and risk management.
- To work as part of a multi skilled team, providing line management as appropriate and required by the needs of the service.
- To carry a small clinical caseload.
- To coordinate and develop the intake pathway for CYP.
- To build and sustain effective working relationships with all Jami's service teams to promote accessible and inclusive referral pathways, enhancing user experiences.
- To keep Jami's CYP safeguarding policy and procedures up to date and embedded in the CYP service and provide reports to CQIC (Clinical quality and innovation committee)
- To provide specialist information and advice around mental health legislation, rights and access to statutory & voluntary services
- To maintain accurate client records and gather and analyze information, contributing to service reports.
- To take responsibility to maintain own personal development and keep up to date with current knowledge and legislative changes through reading, attending study days, conferences, and meetings as appropriate in accordance with the requirements for continued professional development in line with your professional body and role requirements.
- Work within Health and Safety guidelines, with reference to the Lone Worker Policy and individual risk assessments
- Compliance with the Equality Act and General Data Protection Regulations (GDPR)
- Attend regular supervision with named supervisor.
- Participate in the organization's appraisal process.
- Ensure that all activities are operated in a way which is consistent with the values of Jami and the Jewish community it serves.
- Carry out any other reasonable duties as requested by your line manager or another designated senior manager.

### **Key relationships**

- Develop and maintain effective working relationships with members of the YMHP and other communal and local agencies.
- Develop and maintain effective working relationships with external voluntary and statutory agencies, ensuring that service users are signposted onto appropriate agencies such as housing, counselling, emergency services etc.
- Attend local meetings, workshops, and conferences of relevance to the service.

Direct contact with public (face to face, telephone, e mail face time etc. providing advice, information, taking referrals and signposting to relevant services.

## Training and Qualifications

Essential	Desirable
<ul style="list-style-type: none"> <li>• Recognised mental health Qualification e.g., Degree in Social Work, Occupational therapy, Registered Mental Health Nurse (RMN)</li> <li>• Registration with appropriate professional body</li> </ul>	<ul style="list-style-type: none"> <li>• Post graduate studies in mental health or relevant area of health and social care</li> </ul>

## Knowledge and Experience

Essential	Desirable
<ul style="list-style-type: none"> <li>• Experience of working in a multi-skilled professional team</li> <li>• Experience of working with children, young people and their families with mental health and social care needs</li> <li>• Evidence of partnership working with other agencies including Social Care Services, Health Services, Voluntary Agencies, Education etc.</li> <li>• Experience of undertaking needs led assessments, care planning and reviewing</li> <li>• Experience of intake / duty work and speaking with people at the first point of contact.</li> <li>• Experience of identifying and responding to children and young person's safeguarding concerns</li> <li>• Experience of acting as a DSL</li> </ul>	<ul style="list-style-type: none"> <li>• Personal experience of using mental health services and/or mental health problems, distress or trauma</li> <li>• Experience of working within a duty/ first point of contact system</li> <li>• Knowledge and experience of advocating for clients</li> <li>• Local knowledge of community resources and facilities</li> <li>• Working in a complex, challenging and changing environment</li> <li>• Experience of working with and knowledge of the Jewish community</li> </ul>

- Experience of undertaking immediate risk assessments and risk management
- Ability to gather, analyse and interpret data
- Understanding of Recovery values and principles
- An understanding of the needs and challenges of CYP who experience mental health problems.
- Ability to develop practical solutions to problems that may arise.
- To be able to work autonomously in a fast-paced environment
- Up to date knowledge and understanding of relevant legislation, including the Mental Health Act 1983 and Amendment 2007 and Equality Act 2010 and the Mental Capacity Act 2005, Care Act 2014.
- Excellent communication skills, both written and verbal.
- Understanding of social care resources and provision available in both statutory and non-statutory agencies
- Good organisational skills - an ability to manage time, prioritise work and meet deadlines
- A commitment to equal opportunities and anti-discriminatory practice
- A commitment to ongoing personal and professional development
- Good IT skills, use of zoom, MS teams and client database systems

## Flexibility

To deliver services effectively, a degree of flexibility is needed, and all post-holders may be required to perform work not specifically referred to above. Such duties will fall within the general scope of the job description. The job description will therefore be subject to periodic review with the post holder to ensure it accurately reflects the duties of the job.

## Disclosure of criminal background

All employees are checked with the Disclosure Barring Service

If it is a requirement of the post that an enhanced check is undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place.

Having a criminal record will not necessarily bar you from working with Jami. This will depend on the nature of the position and the circumstances and background of offences.

Please note applicants refusing to sign the form will not be progressed further.

## Equality and diversity

Jami are proud to be an equal opportunity workplace. We recognise and promote, the positive value of diversity, equality and challenge discrimination. We welcome and encourage job applications from people of all backgrounds.

## Confidentiality

All information relating to service users, volunteers and staff gained through your employment with Jami is confidential. Any disclosure to any unauthorized person is a serious disciplinary offence.

For further details please contact **Maneesha Pathmarajah** on 020 8458 2223 or email **maneesha.pathmarajah @jamiuk.org**.

To apply for the role, please send your CV and covering letter to **[recruitment@jamiuk.org](mailto:recruitment@jamiuk.org)**. Closing date for applications **1<sup>st</sup> March 2024**.