

Community Development Facilitator

Job title	Community Development Facilitator
Contract	Permanent
Hours	<ul style="list-style-type: none"> • Full time 37.5 hours a week • We are happy to consider a part-time job share for this role, please specify in your application. Minimum 15 hours a week • Working hours include working evenings (2 a week for full-time, 1 a week for part-time, most likely till 12.30-8pm on Monday and Thursday) and one Sunday a month (3pm-9pm)
Salary	<ul style="list-style-type: none"> • £23,302.50 - £26,050.56 (pro-rata, depending on experience)
Service setting	Head Room Café - Community Development Team

Organisation

Jami is a mental health charity that enriches and saves lives impacted by mental ill-health and distress in the Jewish community.

Since the start of the pandemic, demand for our services has grown exponentially. In 2021 we undertook a thorough review of the needs of the community, to develop a new strategy that will secure the Jewish community's mental health provision. The new strategy sets out a huge agenda for change in scale and provision, which will be developed over the next five years while we continue to run our diverse set of highly professional mental health services:

- Advice and advocacy
- Treatment and support
- Education and campaigning

Jami currently supports over 1,400 individuals, delivering almost 50,000 separate service interactions each year, and reaches thousands more people through education, seminars, work in schools and other organisations.

Head Room Café is Jami's social enterprise community café. We are passionately dedicated to fostering mutual support and open conversations surrounding mental health. Our mission is to break away from the traditional institutional context, bringing mental health support right onto the bustling high street. At Head Room Cafe, we

firmly believe in expanding the dialogue beyond individualized wellbeing and cultivating solidarity and mutual support within the community.

Our cafe is a vibrant hub of inclusivity, where everyone is encouraged to be an active participant in our peer-led program. We invite you to be part of an engaging and diverse community, nestled in a relaxed and enjoyable environment.

Job purpose:

Are you a skilled communicator with a passion for community development and empowerment? We are seeking a dedicated and experienced Community Development Facilitator to play a pivotal role in the growth and delivery of our vibrant community program at Head Room Café. As a part of the Community Development Team, you will engage with our diverse community, facilitate meaningful group interactions, and proactively establish relationships both within the café community, the broader Jami team, external organisations and wider communities.

This role is ideal for individuals who thrive on building bridges, igniting conversations, and fostering relationships that empower individuals. Whether you have a background in group facilitation, community organising, or a related field, your ability to connect through empathy and create an inclusive atmosphere will be central.

At Head Room Café, our community is an inviting tapestry woven with a rich diversity of worldviews, identities, mental health experiences, faiths, neurodiversity, and communication styles. By becoming one of our Community Development Facilitators, you will be collaborating with the team and community in shaping an inclusive and supportive space where meaningful connections flourish, conversations spark transformation, and mutual support thrives.

Responsibilities

Role specific responsibilities:

1. Facilitate Dynamic Groups: Your expertise in group facilitation and community organising will be instrumental in designing and leading engaging sessions.
2. Forge Meaningful Relationships: Embrace your role as a bridge between our community members and the wider Jami team. Through genuine connections and peer support, you will create a welcoming environment that resonates with individuals from different walks of life.
3. Empower Through Conversations: As the first point of contact, you will make a lasting impression by warmly welcoming individuals, demonstrating respect, and providing a platform for authentic conversations. Your ability to listen, understand, and respond with empathy will be essential in fostering a sense of belonging.

4. Cultivate Inclusivity: A cornerstone of your role is to ensure our space and programs are accessible and inclusive of a widening diversity of worldviews, mental health experiences, faiths, ethnicities, neurodiversity and disability to name a few examples.
5. Champion Mutual Support: Collaborate with the Community Development Team and volunteers to co-create a supportive ecosystem. Your dedication to mutual support will empower our community members to exchange experiences, offer guidance, and navigate mental health challenges together.
6. Outreach: Cultivate empowering relationships with community members and customers who don't participate in the community programme as well as relevant external organisations and communities to raise awareness of the community programme and build good working partnerships.
7. Be first point of contact for the café, engaging with community members in-person and by responding to queries made through email, phone and social media.
8. Signpost and provide information about Jami, Head Room Café and/or other relevant services.
9. Work in collaboration with the Community Development Team to implement monitoring and evaluation plan across all activities.
10. Draw on Intentional Peer Support Tasks and Principals and/or lived experience when building relationships, facilitating groups and service development. Training will be provided.

Jami-wide responsibilities:

11. Ensure confidentiality of the service and that the service users are respected at all times.
12. Maintain own personal development and keep up to date with current knowledge and health and social care agenda through reading, attending study days, conferences and meetings as appropriate.
13. Compliance with the Equality Act, and Health and Safety legislation. Work within Health and Safety guidelines, with reference to the Lone Worker Policy and individual risk assessments.
14. Attend regular team meetings, supervision with named supervisor and group supervision.
15. Ensure that all activities are operated in a way which is consistent with the values of Jami and Head Room.
16. Carry out any other reasonable duties as requested by your line manager or another designated senior manager.

Key relationships

- Work closely with Head Room café staff and Community Development Team, volunteers and existing café community to cultivate and develop the programme
- Work closely with Marketing Team to increase awareness and build profile of the community programme.

- Build relationships and work closely with all Jami services and support service-users to access the café community
- Attend meetings, workshops and conferences of relevance to the Head Room Café provision

Training and Qualifications

Essential	Desirable
<ul style="list-style-type: none"> • Willingness to undertake Peer Support training. 	<ul style="list-style-type: none"> • Peer Support training • Facilitation training • Community organizing training

Knowledge, Experience and Skills

Essential	Desirable
<ul style="list-style-type: none"> • Work experience in community development or health and social care or similar. • 1 year minimum of group facilitation experience, including design, delivery and evaluation. • Ability to facilitate and work with groups and colleagues in ways that are collaborative and empowering. • Skilled in approaching new people with warmth and experience in quickly building rapport with a wide range of people. • Experience in initiating and building partnerships with different organizations and stakeholders • Proactively engaged in reflective practice and learning through feedback. • Ability and experience of working independently and taking initiative • Knowledge and commitment to equal opportunities and creating an 	<ul style="list-style-type: none"> • Personal experience of using mental health services and/or mental health problems, distress or trauma. • Programme design and development and/or event production. • Community outreach and engagement. • Public speaking • Supporting volunteers • Community organising.

<p>inclusive environment</p> <ul style="list-style-type: none"> • Ability and experience in responding to challenging situations and people in distress. • Ability and experience in building meaningful relationships with people, in particular with people who experience distress and trauma • IT skills including Microsoft Word, Excel and PowerPoint 	
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Flexibility

To deliver services effectively, a degree of flexibility is needed, and all post-holders may be required to perform work not specifically referred to above. Such duties will fall within the general scope of the job description. The job description will therefore be subject to periodic review with the post holder to ensure it accurately reflects the duties of the job.

Disclosure of criminal background

All employees are checked with the Disclosure Barring Service

If it is a requirement of the post that an enhanced check is undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place.

Having a criminal record will not necessarily bar you from working with Jami. This will depend on the nature of the position and the circumstances and background of offences.

Please note applicants refusing to sign the form will not be progressed further.

Equality and diversity

Jami are proud to be an equal opportunity workplace. We recognise and promote, the positive value of diversity, equality and challenge discrimination. We welcome and encourage job applications from people of all backgrounds.

Confidentiality

All information relating to service users, volunteers and staff gained through your employment with Jami is confidential. Any disclosure to any unauthorised person is a serious disciplinary offence.

For further details please contact **Daniel Neis** - Daniel.Neis@jamiuk.org

- To apply for the role, please send your CV and covering letter to recruitment@jamiuk.org.
- We strongly recommend, if possible, that you visit the café and attend a group to get a sense of what we do.
- If you are interested in a full-time or part-time position please specify in your application and outline the range of hours and timings you are interested in. E.g. I am interested in a job share of 15-20 hours a week, I can work Mondays to Wednesdays and a monthly Sunday.
- Please be aware that we can't consider less than 15 hours a week.
- Shortlisted candidates will be invited to an interview and if successful, a second stage, which will involve facilitating a group at the café and spending some time with the community.

Closing date for applications **3rd September 2023**