



The Mental Health Service for our Community

## Job description

<b>Job title</b>	Senior Peer Educator
<b>Contract</b>	Permanent
<b>Hours</b>	4 days – Full Time
<b>Salary</b>	£25,000 – £26,500 FTE
<b>Base</b>	As required across the Jami service, the community and online.

## Organisation

Jami is a mental health charity that enriches and saves lives impacted by mental illness and distress in the Jewish community.

Since the start of the pandemic, demand for our services has grown exponentially. In 2021 we undertook a thorough review of the needs of the community, to develop a new strategy that will secure the Jewish community's mental health provision. The new strategy sets out a huge agenda for change in scale and provision, which will be developed over the next five years while we continue to run our diverse set of highly professional mental health services:

- Advice and advocacy
- Treatment and support
- Education and campaigning

Jami currently supports over 1,400 individuals, delivering almost 50,000 separate service interactions each year, and reaches thousands more people through education, seminars, work in schools and other organisations. Through our social enterprise community café, Head Room, we raise mental health awareness while delivering mental health support on the high street.

## Job purpose

As part of our five-year strategy we are aiming to increase our education provision across the Jewish community through the work of our Education Team. You will work within the team to develop our Peer Education programme, as well as work as a facilitator/trainer with external organisations and employers commissioning the team. You will be able to work both independently devising sessions when needed and also enjoy collaborative working

with Peer Trainers and other Education team members. We deliver both bespoke work to a wide range of audiences alongside Mental Health First Aid courses (MHFA).

### Key relationships

- Education Manager
- Peer Trainers/Educators
- Freelance Educators
- Education team members
- Education external partners

### Responsibilities

1. Review our existing Peer Education programme and highlight areas for growth and revision to the Education Manager.
2. Lead our new Night School programme: create sessions both independently and collaboratively as required; take responsibility for ensuring that each session has a designated facilitator and co-facilitator. Ensure sign posting information is always given at the end of each session including emergency services contact details. Ensure all sessions being broadcast or led face to face have been approved by the Education Manager.
3. Mentor our sessional Peer Trainers/Educators enabling them to build their skills and confidence.
4. Present training sessions to other organisations as required – “business to business” model
5. Attend weekly team meetings of the Education service; attend and co-facilitate Peer Trainer supervision
6. Maintain CPD and keep up to date with current knowledge through reading, attending study days, conferences and meetings as appropriate
7. Model the use of non-discriminatory, non-jargon and non-medical language in your work to help combat the stigma of mental illness.
8. Work within Health and Safety guidelines.
9. Compliance with the Equality Act, and Health and Safety legislation
10. Attend regular supervision with named supervisor
11. Participate in the organization’s appraisal process

12. Ensure that all activities are operated in a way which is consistent with the values of Jami and the Jewish community it serves.

13. Carry out any other reasonable duties as requested by your line manager or another designated senior manager

### Training and Qualifications

Essential	Desirable
<p>Demonstrated Higher Education or Further Education</p> <p>High level competency in written and spoken English</p> <p>Evidence of Continuous Professional Development (CPD)</p> <p>Commitment to obtain underpinning knowledge through work based learning and mandatory training</p>	<p>Relevant training in the mental health/peer education/mental health recovery field gained through study and/or through work/voluntary experience</p>

### Knowledge and Experience

Essential	Desirable
<ul style="list-style-type: none"> <li>Peer relationships in a mental health service – with the intention of providing development to individuals and groups</li> <li>Robust written and verbal communication skills</li> </ul>	<ul style="list-style-type: none"> <li>Experience and knowledge of the Jewish community</li> <li>Working in partnership with other agencies</li> </ul>

<ul style="list-style-type: none"> <li>• IT and administration skills i.e. word, excel, power point, etc</li> <li>• Ability to facilitate or provide training for a range of groups with varied audiences</li> <li>• Ability to form good working relationships with a variety of people both at Jami and in the Jewish community</li> <li>• Awareness of both professional and personal boundaries and a willingness to apply them in your role</li> <li>• Ability to treat people with respect and dignity at all times, adopting a culturally sensitive approach, which considers the needs of the whole person.</li> <li>• Willingness to work flexibly when required including occasional evening and Sunday working to assist in course delivery.</li> <li>• Ability to plan and evaluate own work and develop self to enhance performance.</li> <li>• Ability to work across teams</li> <li>• Ability to work independently</li> <li>• Knowledge of equal opportunities</li> </ul>	
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### Other Skills

Essential	Desirable
<ul style="list-style-type: none"> <li>• Strong written and verbal communication skills</li> </ul>	

<ul style="list-style-type: none"> <li>• Excellent interpersonal skills</li> <li>• Partnership working with external organisations and within an organisation</li> </ul>	
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### Personal Qualities

Essential	Desirable
<ul style="list-style-type: none"> <li>• Willingness to communicate what the role of a Peer Educator is and to embody that role</li> <li>• Leadership qualities</li> <li>• Able to work independently</li> <li>• Team player</li> <li>• Professional integrity</li> <li>• Time management skills</li> <li>• Ability to manage personal stress</li> </ul>	

### Flexibility

To deliver services effectively, a degree of flexibility is needed, and all post-holders may be required to perform work not specifically referred to above. Such duties will fall within the general scope of the job description. The job description will therefore be subject to periodic review with the post holder to ensure it accurately reflects the duties of the job.

### Disclosure of criminal background

All employees are checked with the Disclosure Barring Service

If it is a requirement of the post that an enhanced check is undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place.

Having a criminal record will not necessarily bar you from working with Jami. This will depend on the nature of the position and the circumstances and background of offences.

Please note applicants refusing to sign the form will not be progressed further.

### Equality and diversity

Jami are proud to be an equal opportunity workplace. We recognise and promote the positive value of diversity, equality and challenge discrimination. We welcome and encourage job applications from people of all backgrounds.

### Confidentiality

All information relating to service users, volunteers and staff gained through your employment with Jami is confidential. Any disclosure to any unauthorised person is a serious disciplinary offence.

For further details please contact Philippa Carr, Education Manager on 020 8458 2223 or email [philippa.carr@jamiuk.org](mailto:philippa.carr@jamiuk.org)

To apply for the role, please send your CV and covering letter to [recruitment@jamiuk.org](mailto:recruitment@jamiuk.org)  
Closing date for applications Friday 22nd October.

Interviews are likely to be Thursday 11<sup>th</sup> November