



The Mental Health Service for our Community

Job description

Job title	Peer Carer Support Worker
Contract	Permanent
Hours	18 hours
Salary	19,860 to 24,280 pro rata
Service setting	Across localities and home based

Organisation

Jami is a mental health charity committed to providing practical and emotional support to the Jewish community, delivering services that educate, support and facilitate recovery.

Jami help people with mental illness build resilience, achieve their goals and have control over their life through Community Hubs and outreach; education and training; and bespoke recovery support plans.

Jami currently:

- Supports around 1,300 service users at any one time living with mental ill health
- Delivers approximately 27,000 separate provisions of service annually
- Operates programmes from four Community Hubs and two Enterprise Hubs across London
- Reaches thousands more people each year through education, seminars, work in schools and other organisations, and through our social enterprises.

Job purpose

This is a peer role enabling the service to increase capacity to support people caring for someone with a mental illness.

The Peer Carer Support Worker will use their creativity to add a new perspective to the service using their own experiences and initiative of being a carer.

Responsibilities

- Under the supervision of the Carer Coordinator, to provide information, practical advice and advocacy for carers.
- To support carers to develop ways of reducing their isolation.
- To offer carers informal emotional support and build relationships both on the phone, and face to face.
- To support the Care Coordinator with delivering group work.
- To research and use online resources to build information for carers and signpost appropriately.
- To liaise with other carer support services in the Jewish community and work across localities.
- To manage a caseload.
- To support carers to access Jami services.
- To work closely with Jami staff teams and other statutory and voluntary organisations.
- To encourage and assist carers to focus on their own needs including, social, educational and employment opportunities.
- To attend training and supervision and gain a working knowledge of carers legislation and work within Jami policies and safeguarding procedures.
- Keep timely and accurate records using Jami's cloud-based contact management system
- Work within recommended Health & Safety guidelines.
- Adhere to Jami policies and procedures.
- To keep abreast of best practice in relation to carers
- To work virtually with video conferencing, zoom and Microsoft teams

Key relationships

- To work with core services identifying and responding to carers needs
- To work in collaboration with other carer services
- Attend meetings to promote Jami carer services
- To work alongside the community
- To work closely with the carers team

Training and Qualifications

Essential	Desirable
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<ul style="list-style-type: none"> • No formal qualifications • Lived experience of being a carer to a family member or friend who has experienced mental illness 	<ul style="list-style-type: none"> • Knowledge of the Jewish community and resources available to carers • Vocational or professional Qualification in social/health care
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Knowledge and Experience

Essential	Desirable
<ul style="list-style-type: none"> • Experience of being a carer • Work effectively as part of a team • Experience of 1-1 work & / or groupwork in a social care setting. • Knowledge of mental illness and recovery values and principles • Ability to manage personal emotions and set boundaries • IT competency to good level • Effective communication skills • Effective written skills • Ability to work pro-actively and use own initiative • Ability to undertake duties outside of traditional working hours • Willingness to engage with the supervision process • Enthusiasm, commitment, reliability • Willingness to adhere to Jami Policies, procedures and philosophy 	<ul style="list-style-type: none"> • Experience of working with carers in a mental health setting or similar • Experience and knowledge of the Jewish community

Additional Information

- It is the responsibility of the post holder to attend staff meetings as and when required.
- It is the responsibility of the post holder to attend training as and when required.
- The post holder must adhere to the dress code.
- To attend supervision on a regular basis with the line manager and an annual appraisal.
- The post holder should have the ability to work in a multi cultural environment that meets the needs of the service users.
- To carry out any reasonable duties as requested by the designated line manager or other senior person.
- This job description is subject to alteration in response to changes in legislation or Jami's operational procedures.
- This job description is not exhaustive.
- To be flexible to the needs of services as and when required.
- Equal Opportunities awareness
- Be aware of the Fire Procedure and understand the correct action to be taken in the event of a fire.
- Employees must be aware of the responsibilities placed upon them under the Health and Safety at Work
- It is a requirement of the post holder to maintain confidentiality.

Flexibility

To deliver services effectively, a degree of flexibility is needed, and all post-holders may be required to perform work not specifically referred to above. Such duties will fall within the general scope of the job description. The job description will therefore be subject to periodic review with the post holder to ensure it accurately reflects the duties of the job.

Disclosure of criminal background

All employees are checked with the Disclosure Barring Service

If it is a requirement of the post that an enhanced check is undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place.

Having a criminal record will not necessarily bar you from working with Jami. This will depend on the nature of the position and the circumstances and background of offences.

Please note applicants refusing to sign the form will not be progressed further.

Equality and diversity

Jami are proud to be an equal opportunity workplace. We recognise and promote, the positive value of diversity, equality and challenge discrimination. We welcome and encourage job applications from people of all backgrounds.

Confidentiality

All information relating to service users, volunteers and staff gained through your employment with Jami is confidential. Any disclosure to any unauthorised person is a serious disciplinary offence.

For further details please Contact Naomi Glickman or Sarah Myers on 020 8458 2223 or email naomi.glickman@jamiuk.org or sarah.myers@jamiuk.org

To apply for the role, please send your CV and covering letter to recruitment@jamiuk.org.
Closing date for applications **9th October 2020**.